

**Important Dates for Course Enrollment and University Services Enrollment  
Second Semester Academic Year 2020  
for Undergraduate and Certificate Program Students**

Pre-enrollment	October 12 - 18, 2020
Course enrollment (In case of non pre - enrollment)	November 21 – December 6, 2020
University services enrollment	November 21 – December 11, 2020
Course adding via internet	November 21 – December 6, 2020
Course adding through the responsible departments (for students)	December 7 - 11, 2020
Course adding through the responsible departments (for departments)	December 7 - 14, 2020
Course withdrawal without grade W assigned	November 21 – December 11, 2020
Tuition fee payment	December 17 – 23, 2020
Late course enrollment, university services enrollment, and course adding and section changing (At Registration Counter Service, Registration Office)	December 17 – 30, 2020
Late tuition fee payment (At Finance Division)	December 24–25 and 28–30, 2020
* Enrollment for grade V and request for changing grade V to normal letter grade	December 24 – 30, 2020
Course withdrawal with grade W assigned	December 17, 2020 – February 19, 2021

**Undergraduate Records Section  
Registration Office**

\* Application for V enrollment at registration office be done within the business day only