



**Announcement of the Registration Office
Subject Course and University Service Enrollments
for Students, Second Semester of the 2025 Academic Year**

In accordance with the procedures established by Chiang Mai University for enrollment in courses and the University's services via the Internet at www.reg.cmu.ac.th using **the University email username and password (CMU ACCOUNT @cmu.ac.th)** and payment of tuition fees as announced in the Academic Calendar for the 2025 Academic Year, the Registration Office hereby announces the procedures and schedule of enrollment for the Second Semester of the 2025 Academic Year for students as follows:

1. Course Enrollment through the Registration System

1.1 Student with code precedent to 68...

- 1) Study courses you wish to enroll in based on the acquired grades and degree program. Check class schedules, examination schedules, class sections, course prerequisites and conditions, as well as the procedures for course enrollment and course adding/withdrawal via the Internet.
- 2) Meet with your academic advisor for advice and course enrollment approval.
- 3) Enroll courses through the Registration System **between Oct 6, 2025 (09.00 a.m.) and Oct 12, 2025 (11.59 p.m.)**

1.2 Student with code 68...

- 1) Undergraduate students receive CMR 32 form (Program Package Registration Form) , in which pre- enrolled courses have been assigned, from the Registration System.
- 2) Meet with your academic advisor for advice and course enrollment approval.
- 3) Enroll courses through the Registration System **between Oct 6, 2025 (09.00 a.m.) and Oct 12, 2025 (11.59 p.m.)** as explained in details in the Registration Handbook at <https://cmu.to/course-enrollment-enpdf>

2. Course Enrollment and Enrollment Changing (Course Addition, Section Changing and Course Withdrawal) through the Registration System

2.1. Course Enrollment students who have not completed pre-enrollment as described in item 1 above may enroll in courses

- 1) Through the Registration System **between Nov 10 and Nov 23, 2025 *** or
- 2) Through affiliated departments
 - **For students: between Nov 24 and Nov 27, 2025**
 - **For departments: between Nov 24 and Nov 28, 2025** or
- 3) Late enrollment with fine **between Dec 1 and Dec 12, 2025**

2.2. Course Adding and Section Changing can be completed

- 1) Through the Registration System **between Nov 10 and Nov 23, 2025 *** or
- 2) Through affiliated departments
 - **For students: between Nov 24 and Nov 27, 2025**
 - **For departments: between Nov 24 and Nov 28, 2025**
- 3) Late enrollment **between Dec 1 and Dec 12, 2025**

2.3. Course Withdrawal

- 1) Withdrawal from course without receiving a grade of W must be carried out **between Nov 10 and Nov 28, 2025 ***. Students must review enrollment results and immediately withdraw from courses they do not wish to take.
- 2) Withdrawals from courses with a grade of W must be completed **between Dec 1, 2025 and Feb 13, 2026**. Students must review and follow up with the advisor's approval within 5 business days from the date the request is submitted in the system.

3. Enrollment for the University's Services (For students who do not wish to enroll the courses) through the Registration System

3.1. Meet your advisor for advice and approval.

3.2. Students enroll for University's Services through the Registration System **between Jun Nov 15 and Nov 28, 2025.**

3.3. Late enrollment for the University's Services **between Dec 1 and Dec 12, 2025**

4. Announcement of Course Enrollment through the Registration System

4.1 Oct 21, 2025 Announcement of pre-enrollment

4.2 Nov 15, 2025 Cancellation of a course that does not meet the conditions.

Students must review whether the enrolled courses have been withdrawn due to failure to meet prerequisites.

4.3 Nov 30, 2025 Final announcement of course enrollment

Students who enroll in courses or undergraduate students who enroll for University's Services must check enrollment results in **CMR 50 form (Course Enrollment Form/Receipt.)** The CMR 50 form can be printed from the Registration System **beginning Dec 1, 2025. The CMR 50 form will be completed when payment has been made successfully as item 5 below.**

* The system will open on Nov 10, 2025 and processing will begin on Nov 15, 2025.

5. Payment of Tuition Fees (between Dec 1 and Dec 5, 2025)

- 5.1. Pay via QR CODE** through the Registration System (Payment is due by 11.00 p.m. on the last day.)
- 5.2. Pay via credit card online payment** through the Registration System **with a processing fee.** (Payment is due by 11.00 p.m. on the last day.)
- 5.3. Pay via E- Wallet (Alipay)** through the Registration System **with a processing fee.** (Payment is due by 11.00 p.m. on the last day.)
- 5.4. Pay via E-Wallet (WeChat Pay)** through the Registration System **with a processing fee.** (Payment is due by 11.00 p.m. on the last day.)
- 5.5. Pay with credit card** at the Finance Division, Office of the University **with a processing fee.** The last day of tuition fees payment is December 5, 2025 (Public Holiday.), but payment can be made until December 4, 2025 before 4.30 pm.
- 5.6. Pay with cash**
Students can print the CMR 50 form from the registration system and pay tuition fees at the counter service of Bangkok Bank, Krung Thai Bank, Kasikorn Bank, Siam Commercial Bank (SCB) or Government Savings Bank, at all branches throughout Thailand **with a processing fee.** Do not scan Barcode on the CMR 50 form. (The last day to pay is based on the bank's business hours.)
- 5.7. Fine for late course enrollment and late University's Service enrollment** may apply according to the University Announcement.

6. Cancellation and Invalidation of Course Enrollment

If the student fails to pay the tuition fee by the specified deadline, **all registration information will be cancelled on Dec 16, 2025.**

7. Review the Final Course Enrollment Results

Students can verify the correctness of course enrollment results in the Registration System **beginning Dec 17, 2025.**

Signed Phrut Sakulchangsattajai
(Assoc. Prof. Dr. Phrut Sakulchangsattajai)
Director of the Registration Office
Sep 22, 2025