



**Announcement of the Registration Office
Subject Courses and University Services Enrollments
for Students, Summer Session, Academic Year 2025**

In accordance with the procedures established by Chiang Mai University for enrollment in courses and the University services via the Internet at www.reg.cmu.ac.th using **the University email username and password (CMU ACCOUNT @cmu.ac.th)** and payment of tuition fees as announced in the Academic Calendar for the 2025 Academic Year, the Registration Office hereby announces the procedures and schedule of enrollment for the Summer Session of the 2025 Academic Year for students as follows:

1. Pre-Enrollment through the Registration System.

- 1) Study courses you wish to enroll in based on the acquired grades, and degree program. Check class schedules, examination schedules, class sections, prerequisites and conditions, and procedures for course enrollment and course adding/withdrawal via the Internet.
- 2) Meet with your academic advisor for advice and course enrollment approval.
- 3) Enroll courses through the registration system **between Mar 30, 2026 (09.00 a.m.) and April 5, 2026 (11.59 p.m.)**

2. Course Enrollment and Enrollment Changing (Course Addition, Section Changing and Course Withdrawal) through the Registration System.

2.1. Course Enrollment students who have not completed pre-enrollment as described in item 1 above may enroll in courses.

- 1) Through the Registration System **between April 13 and April 19, 2026 *** or
- 2) Through affiliated departments
 - **For students: between April 20 and April 23, 2026**
 - **For departments: between April 20 and April 24, 2026 or**
- 3) Late enrollment with fine **between April 27 and May 8, 2026**

*The system will open on Apr 13, 2026, and processing will begin on Apr 16, 2026.

2.2. Course Adding and Section Changing can be completed

- 1) Through the Registration System **between April 13 and April 19, 2026 ***
or
- 2) Through affiliated departments
- **For students : between April 20 and April 23, 2026**
- **For departments : between April 20 and April 24, 2026 or**
- 3) Late enrollment **between April 27 and May 8, 2026**

2.3. Course Withdrawal

- 1) Withdrawal from courses without receiving a grade of W must be carried out **between April 13 and April 24, 2026.** * Students must review enrollment results and immediately withdraw from courses they do not wish to take.
- 2) Withdrawals from courses with a grade of W must be completed **between April 27 and May 15, 2026.** Students must review and follow up with the advisor's approval within 5 business days from the date the request is submitted in the system.

3. Enrollment for the University Services (For students not enrolled in courses) to replace a grade of I or P, to submit graduation requests, or to apply for graduate-level examinations through the Registration System.

3.1. Meet your advisor for advice and approval.

3.2. Students enroll for University Services through the Registration System **between April 16 and April 24, 2026.**

3.3. Late enrollment for the University Services with fine **between April 27 and May 8, 2026.**

4. Announcement of Course Enrollment through the Registration System.

4.1 **April 8, 2026 :** Announcement of pre-enrollment

4.2 **April 10, 2026 :** Cancellation of a course that does not meet the conditions.

Students must review whether the enrolled courses have been withdrawn due to failure to meet prerequisites.

4.3 **April 26, 2026** Final announcement of course enrollment, addition, section changing and withdrawal.

Students who enroll in courses or in university services must verify their enrollment results in **CMR 50 (Course Enrollment Result/Receipt)** The CMR 50 form can be printed from the Registration System **starting from April 26, 2026.** **The CMR 50 form will only be considered completed once the tuition and fee have been paid in accordance with item 5.**

*The system will open on Apr 13, 2026, and processing will begin on Apr 16, 2026.

5. Payment of Tuition Fees (between April 27 and May 1, 2026)

- 5.1 **Pay via QR CODE** through the Registration System (Payment is due by 11.00 p.m..on the last day.)
- 5.2 **Pay via credit card online payment** through the Registration System **with an additional service fee.** (Payment is due by 11.00 p.m. on the last day.)
- 5.3 **Pay via E-Wallet (Alipay)** through the Registration System **with an additional service fee.** (Payment is due by 11.00 p.m. on the last day.)
- 5.4 **Pay via E-Wallet (WeChat Pay)** through the Registration System **with an additional service fee.** (Payment is due by 11.00 p.m. on the last day.)
- 5.5 **Pay with credit card** at Finance Division, Office of the University **with an additional service fee.** (Payment is due by 4.30 p.m. on the last day.)
- 5.6 **Pay with cash.** Students can print the CMR 50 form from the Registration System and pay tuition fees at the counter of Bangkok Bank, Krung Thai Bank, Kasikorn Bank, Siam Commercial Bank (SCB)or Government Savings Bank, at all branches throughout Thailand **with an additional service fee.** Do not scan Barcode on the CMR 50 form. (The last day to pay is based on the bank's business hours.)
- 5.7 Fine for late course enrollment and late University Service enrollment may apply according to the University Announcement.

6. Cancellation and Invalidation of Course Enrollment

If the student fails to pay the tuition fee by the specified deadline, **all registration information will be cancelled on May 12, 2026.**

7. Review the Final Course Enrollment Results

Students can verify the accuracy of course enrollment results via the Registration System **starting from May 13, 2026.**

Announced on February 20, 2026.

Signed Phrut Sakulchangsattajai

(Assoc. Prof. Dr. Phrut Sakulchangsattajai)

Director of the Registration Office