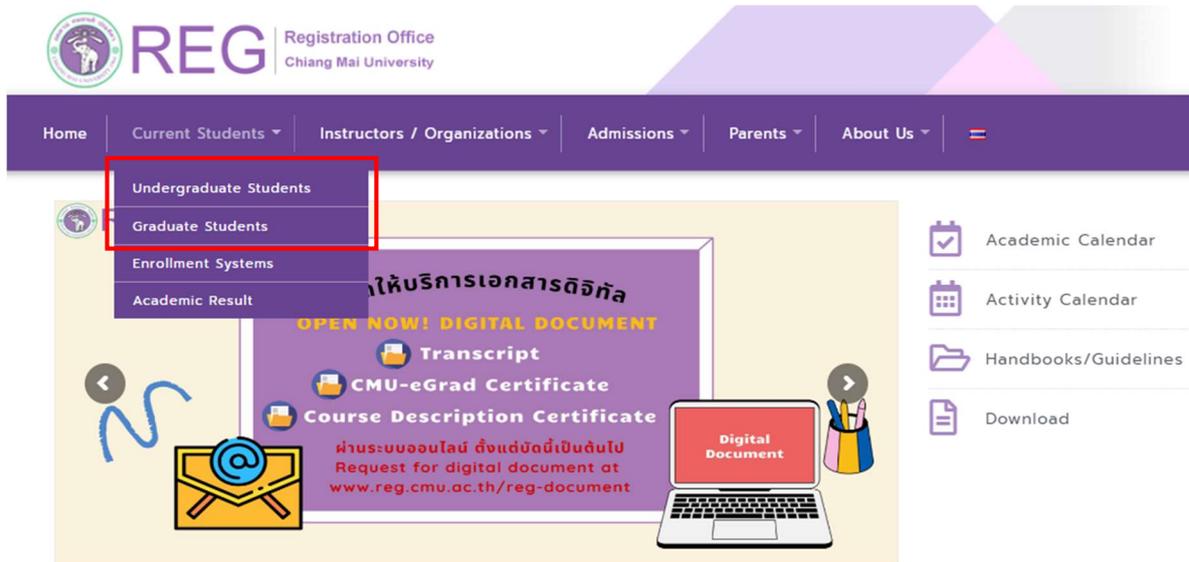
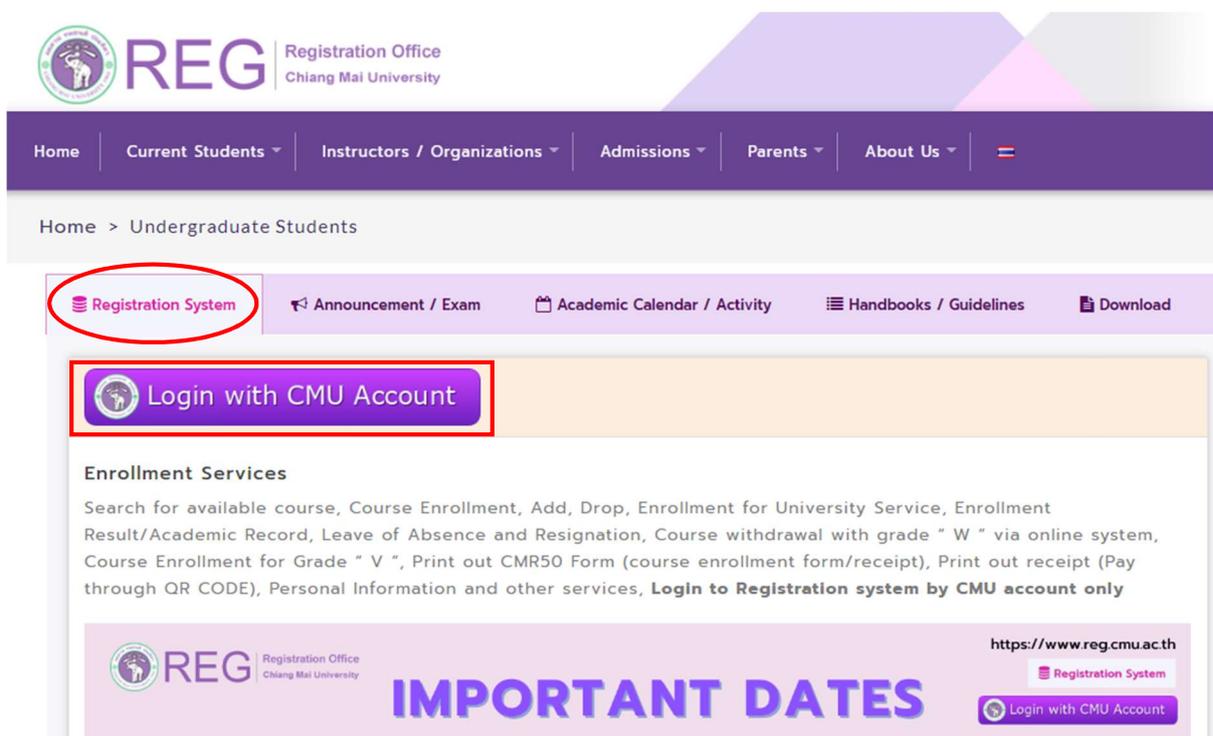


Student's Guideline for Online Course Enrollment

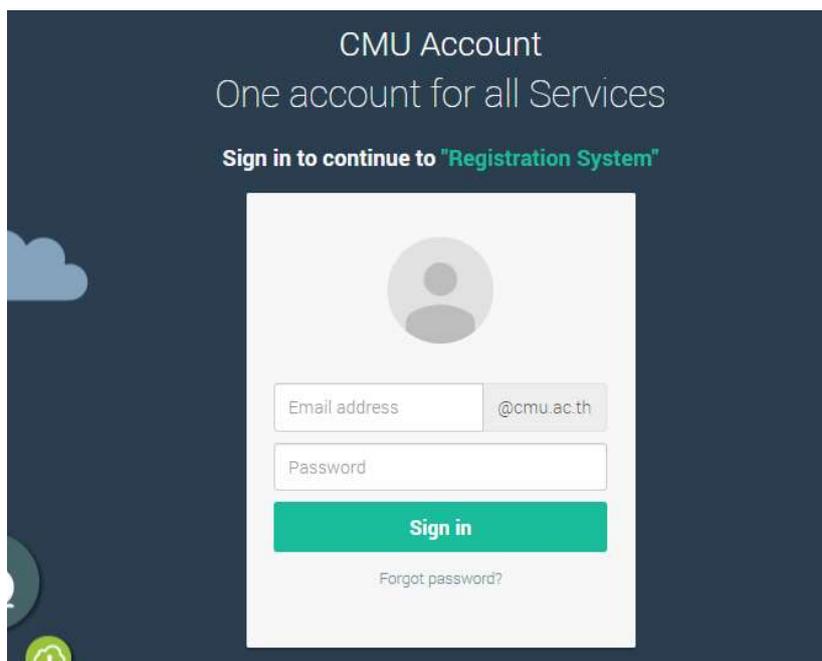
1. Direct your browser to <https://www1.reg.cmu.ac.th>
Select “Current Students” and click “Undergraduate Students” or “Graduate Students”.



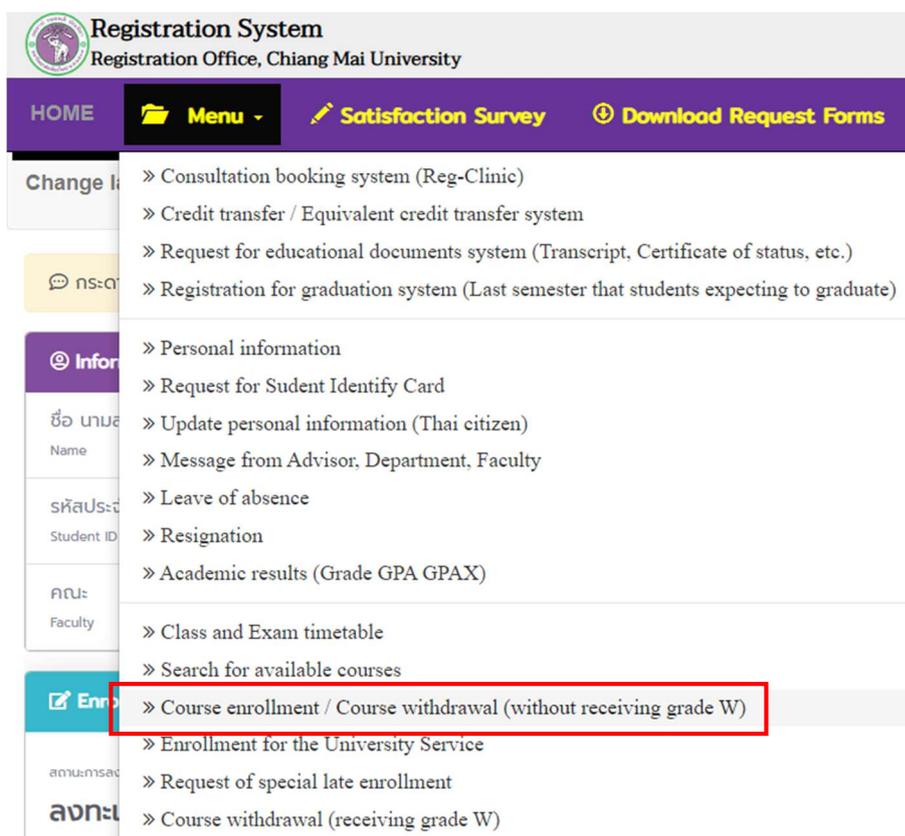
2. Choose “Login with CMU Account”



3. Enter username and password (CMU Account) to login.



4. After logging in completely, click on the “Menu” and choose “Course enrollment/Course withdrawal (without receiving grade W)”.



5. Choose “Add Courses” to add a course.

Enrollment System

MENU

TH EN

Online Enrollment System 1 Semester Academic Year

⌚ Waiting List (Course add/drop/move to wait for the next round of processing)

Priority No.	Courseno	Title	SecLec	SecLab	Type	CreLec	CreLab	Style	Day	Time
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Credit(s)0/22 (Enrolled & Waiting List Credits/Maximum Credits)
0.00 %

✔ Enrolled Course(s)

#	Courseno	Title	SecLec	SecLab	CreLec	CreLab	Regist Type	Style	Day	Time
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6. Fill in the **Course number** to which students would like to add and click  to select the section.

🔍 Search Courses to Enroll -

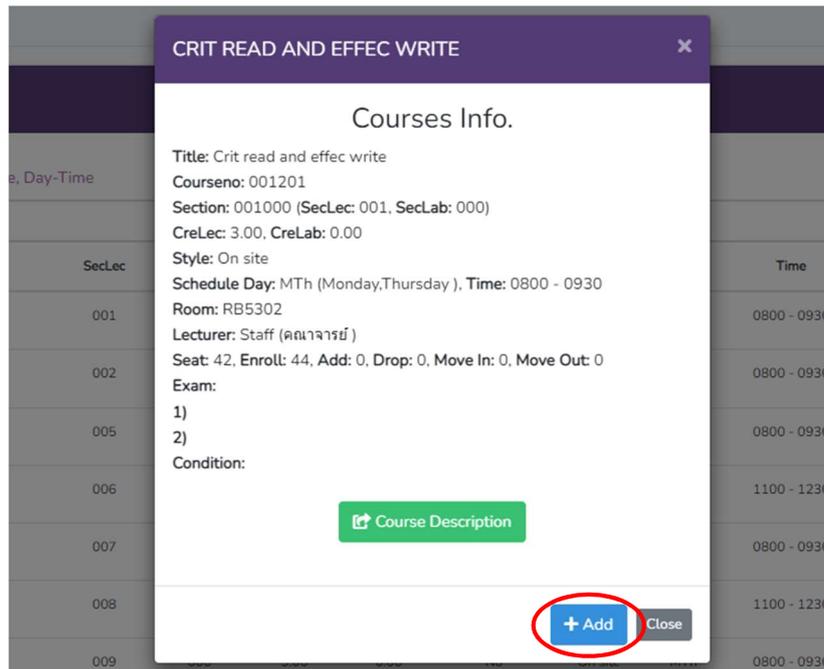
Search by Course Search by Course, Day-Time

001201

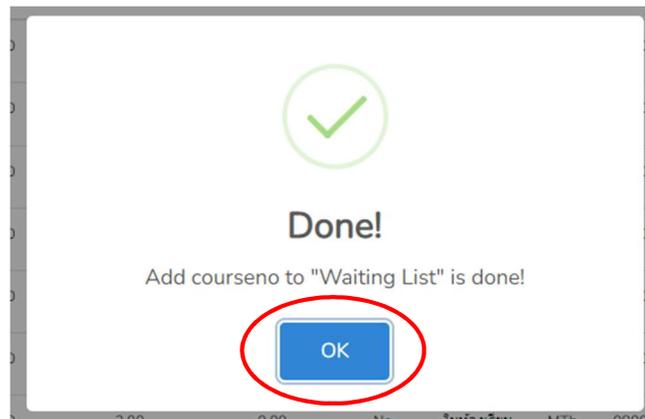
🔍

Courseno	Title	SecLec	SecLab	CreLec	CreLab	Condition	Style	Day	Time	Room	Lecturer	Seat	Enroll	Add	Add Course
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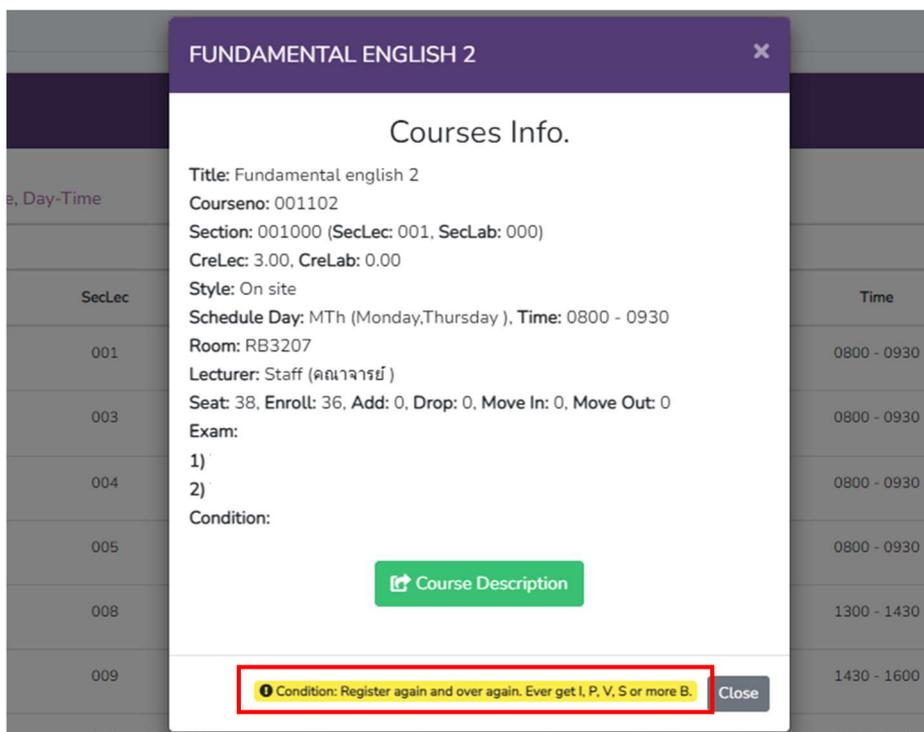
7. After selecting the section, course information will appear in a popup. Then, click the blue button “+Add” to add the course.



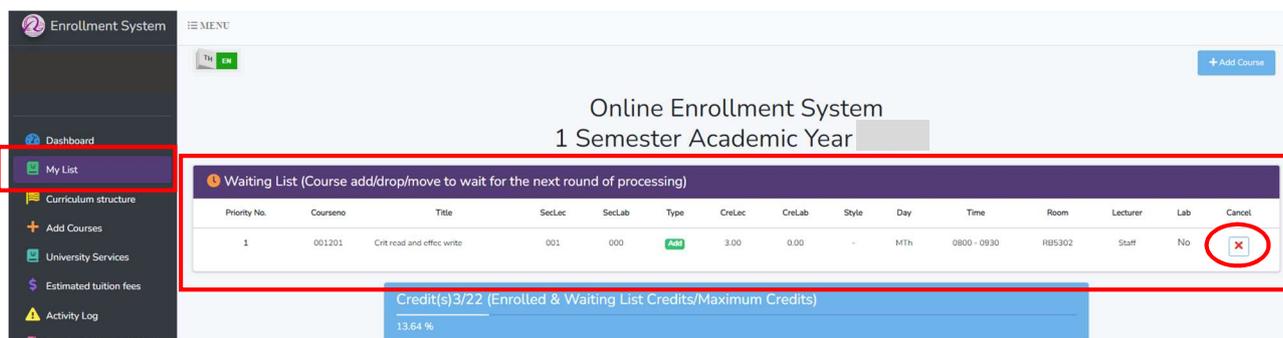
8. Click “OK” to confirm the request for course addition.



9. If students cannot enroll in the course, the restriction will be shown on the yellow bar.



10. The chosen course will appear on the waiting list for the next round of processing. If students would like to cancel the course before the processing, students can click X in red button under “Cancel”. (Daily processing periods are 9 a.m.-10 a.m. and 3 p.m.-4 p.m.)



11. If the request is completed, the course will be shown on “Enrolled Course(s)” for the next round of processing.

Waiting List (Course add/drop/move to wait for the next round of processing)

Priority No.	Courseno	Title	SecLec	SecLab	Type	CreLec	CreLab	Style	Day	Time	Room	Lecturer	Lab	Cancel
Credit(s)3/22 (Enrolled & Waiting List Credits/Maximum Credits)														
13.64 %														

Enrolled Course(s)

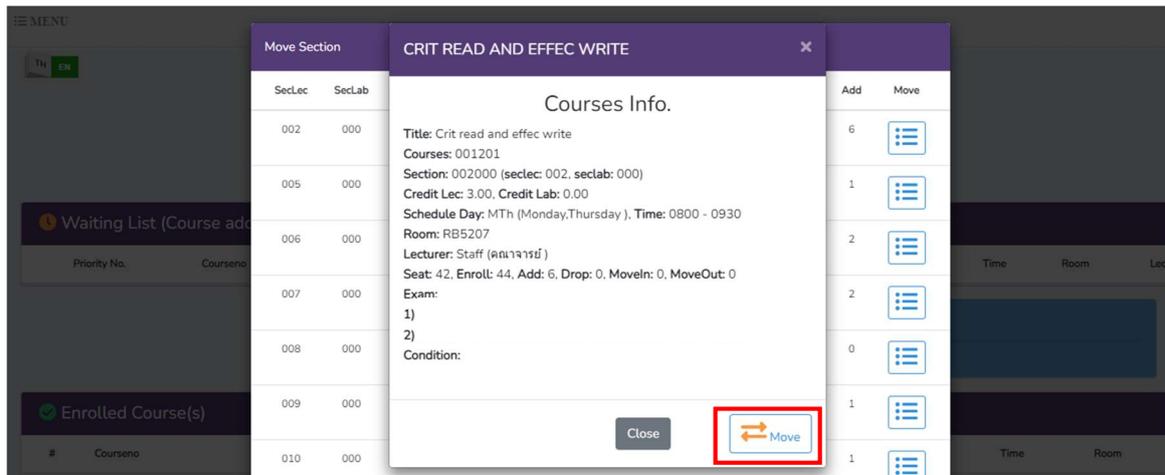
#	Courseno	Title	SecLec	SecLab	CreLec	CreLab	Regist Type	Style	Day	Time	Room	Lecturer	Lab	Move/Drop
1	001201	Crit read and effec write <small>pass PRE: @ 001102 or consent of the department</small>	001	000	3.00	0.00	I	-	MTh	0800 - 0930	RB5302	Staff	No	

12. If students would like to change the section, click on button. The section will appear in a popup. Then, click to change the section.

Move Section

SecLec	SecLab	Condition	Day	Time	Room	Lecturer	Seat	Enroll	Add	Move
002	000	No	MTh	0800 - 0930	RB5207	Staff	42	0	6	
005	000	No	MTh	0800 - 0930	RB5209	Staff	42	0	1	
006	000	No	MTh	1100 - 1230	RB3308	Staff	38	0	2	
007	000	No	MTh	0800 - 0930	RB5210	Staff	42	0	2	
008	000	No	MTh	1100 - 1230	RB3410	Staff	42	0	0	
009	000	No	MTh	0800 - 0930	RB5306	Staff	42	0	1	
010	000	No	MTh	0800 - 0930	RB5307	Staff	42	0	1	
011	000	No	MTh	0800 - 0930	RB3406	Staff	42	0	3	

13. Click “Move” to confirm changing the course.



14. Click “Yes, Move it!” to confirm changing the course and wait for the next round of processing.
(Daily processing periods are 9 a.m. - 10 a.m. and 3 p.m. - 4 p.m.)



15. If students would like to cancel the enrolled course, click on the red bin button.



Waiting List (Course add/drop/move to wait for the next round of processing)

Priority No.	Courseno	Title	SecLec	SecLab	Type	CreLec	CreLab	Style	Day	Time	Room	Lecturer	Lab	Cancel
Credit(s)3/22 (Enrolled & Waiting List Credits/Maximum Credits)														
13.64 %														

Enrolled Course(s)

#	Courseno	Title	SecLec	SecLab	CreLec	CreLab	Regist Type	Style	Day	Time	Room	Lecturer	Lab	Move/Drop
1	001201	Crit read and effec write <small>see PRG: 001102 or consent of the department</small>	001	000	3.00	0.00	I	-	MTh	0800 - 0930	RB5302	Staff	No	

16. Then, students should click “Yes, Drop it!” to confirm the course cancellation and wait for the next round of processing. (Daily processing periods are 9 a.m. - 10 a.m. and 3 p.m. - 4 p.m.)

