Late Section Changing

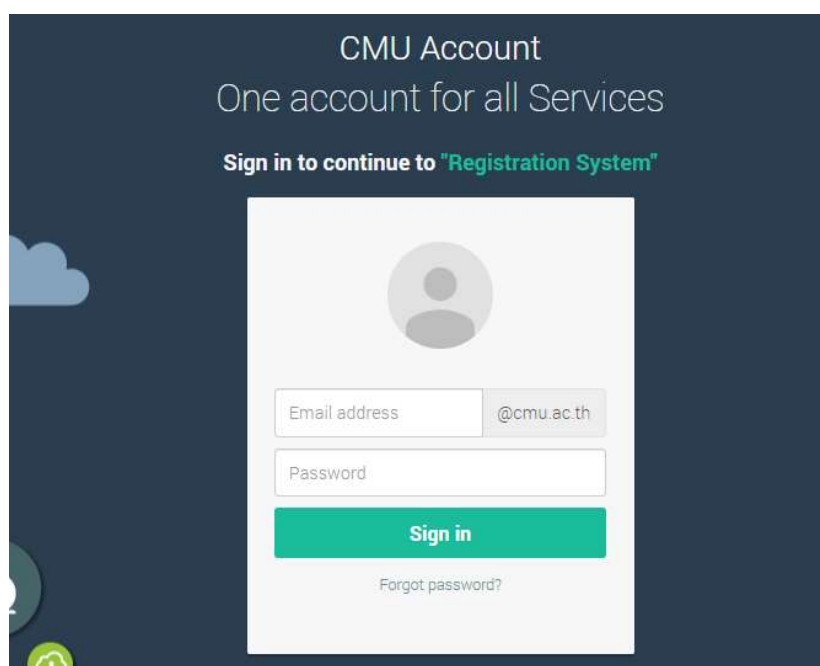1. Direct your browser to https://www1.reg.cmu.ac.th .

Select menu **"Undergraduate Students"** or **"Graduate Students"**.
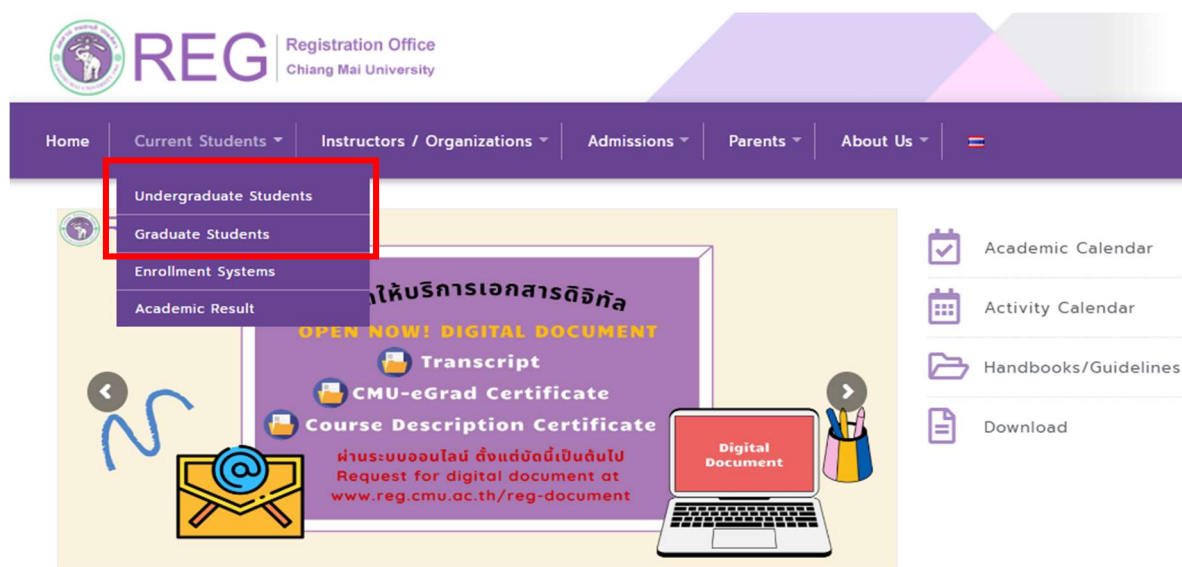
2. Click **"Login with CMU Account"**.
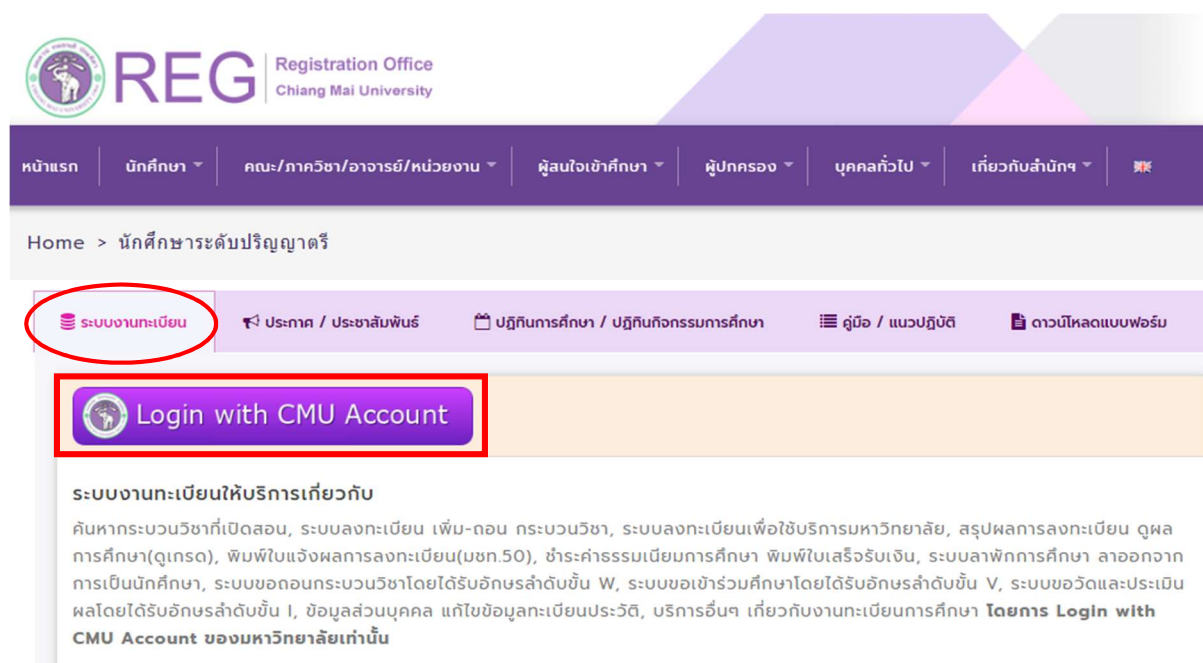
3.   Enter username and password (CMU Account) to login.
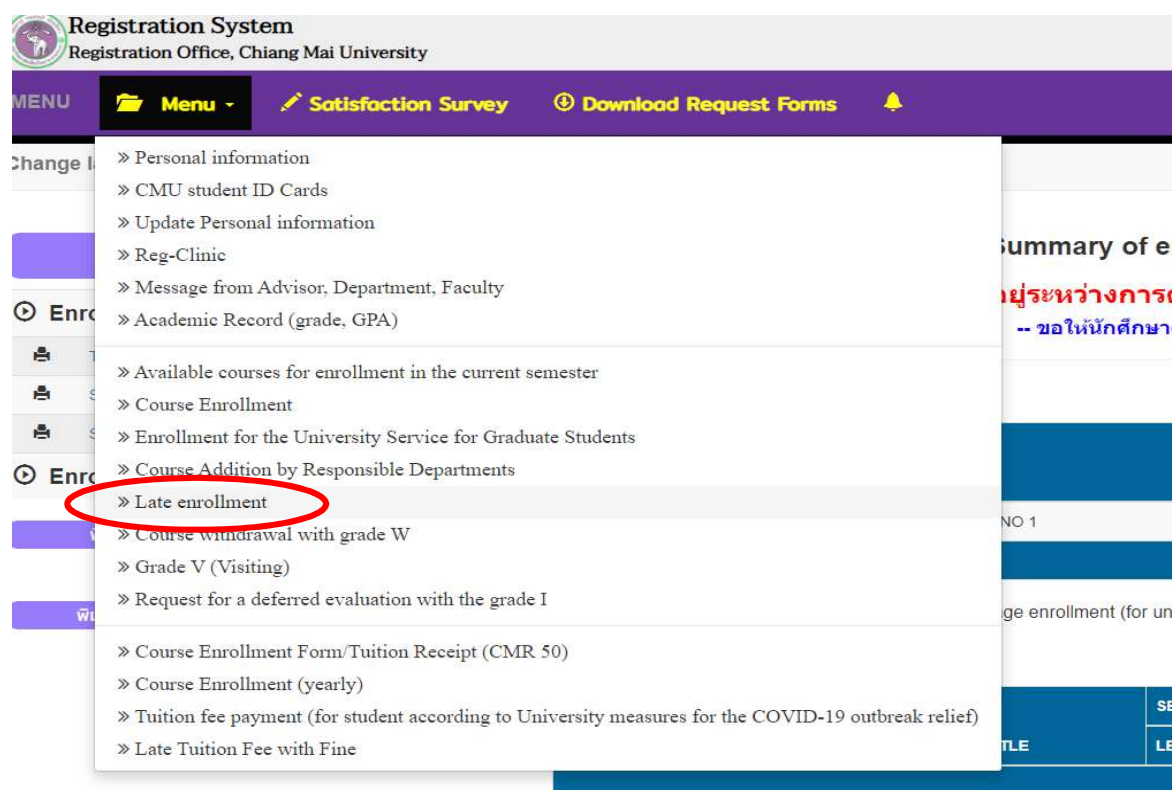
4.   Click **"Menu"** tab, then choose **"Late enrollment"** menu.

5. Two menus will be shown as below. If students would like to be notified by Line, please register for Line notification. Click **"register here"**.
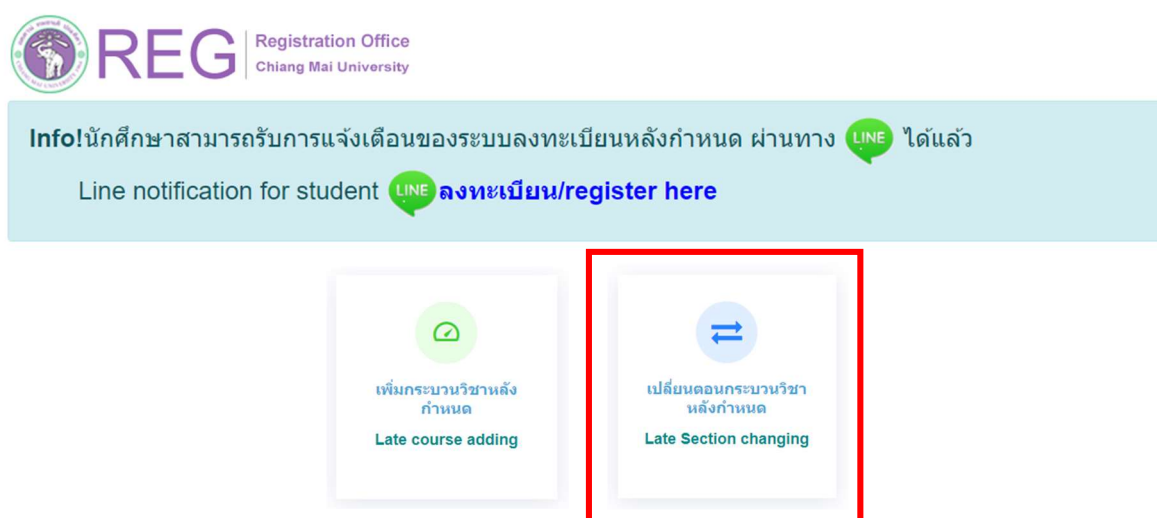
6. Click **"Late Section Changing"**.

7.   "**Click**" the course that students would like to change section (one request per course). For attached lab section changing, click "**Lab Section**".

8.   Choose new section -**Lecture**- and -**Lab**-

9. Please check that all of information is correct. Then click **"I hereby certify that it is correct"** and **"Submit"**.

10. After submitting, students will be notified by e-mail (CMU Mail) and Line (If you have registered for Line notification). The request will be sent to **"Step 2"**. When getting approval from the instructor, the status will change to **"Instructor approved"**.
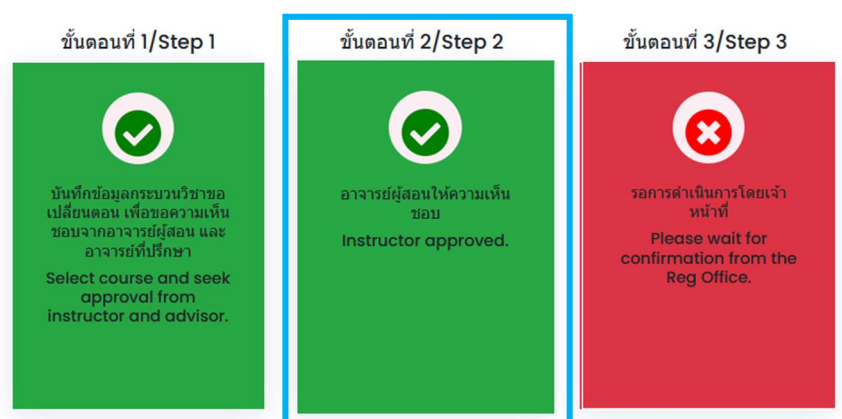
11. The request will be sent to **"Step 3"** and wait for the registration office's staff to verify the information. If it is correct, the status will change to **" Section Changing is complete"**. Students will be notified by e-mail (CMU Mail) and Line (If you have registered for Line notification).

12. Students can check their status by logging in to the system and clicking **" RefNo…"** to see.

Note: On the last day of the late enrollment period, students can only make the transaction until 11:59 p.m.

Data as of June 30, 2023