

(Translation)
Announcement of Graduate School, Chiang Mai University
No. 27/2565
Subject: Steps and Guidelines in Doing Thesis (Issue no. 1)

In order to make thesis submission process more effective and efficient while remaining quality and standard, reducing cost and conserving energy and environment, and according to Chiang Mai University Regulations on Graduate Education, related on thesis registration and thesis work following the guidelines and procedure of the Graduate School's announcement, along with the agreement of the Graduate School Academic Administrative Committee (GSAAC), meeting no. 9/2565 on 24th June 2022, steps and guidelines in doing thesis for graduate student is modified as follows:

1. This announcement is effective for the graduate students who submit their complete final edition of their thesis from the date of this announcement onwards.

2. The provisions of Article 4.15 of the Graduate School announcement No. 53/2564, dated 17th November 2021, Subject: Steps and Guidelines in Doing Thesis shall be repealed and replaced with the following:

“4.15 Thesis Document Submission

The student shall submit the complete final edition of the thesis document following the Graduate School requirements in pdf format with the signatures of the thesis examiner committee, advisors, and/or advisory committee on the approval page through the online system at <http://student.grad.cmu.ac.th> (menu: submit file). The students must follow the following steps after passing the format check.

Publication of the complete thesis work (Normal case)	Concealing and not publishing the complete thesis work (in case of academic necessity)
1. Watermarking	1. Watermarking
2. Log in to the publishing system	2. Log in to the concealing and not publishing system, indicate the number of years to conceal, as well as the reason and necessity by attach a document of concealment that has been approved by the advisors, and/or advisory committee, chairman of the program, and the Graduate Education Executive Committee

Publication of the complete thesis work (Normal case)	Concealing and not publishing the complete thesis work (in case of academic necessity)
3. Submit the thesis file with watermark in the system Recoded in the CMUIR system Recoded in the Turnitin system	3. Submit the thesis file with watermark in the system (At the end of the concealment period, the Graduate School will proceed in accordance with the further procedures)

The student must submit the complete final edition of the thesis document into the system within 60 days of the examination date. Thereafter, the Graduate School will issue a report on the submission of complete files of the thesis for the students to submit to their faculty, school, or college for further graduation proposal.

In case the student is unable to submit the thesis document to the graduate school within the specified time frame, the examination result will automatically be regarded as fail. If the student wishes to have a re-examination, it will be allowed only once. A request for re-examination must be made within 30 days from the date that the results of the thesis examination is considered as failed. The complete final edition of the thesis document must be completely submitted within 60 days after the re-examination date. The student must pay a re-examination fee. If the thesis document submission or the re-examination is made in the next semester, the student must register for using university's services, and pay for the registration fee."

Announced on 11th July 2022

(Signed)

(Associate Professor Dr. Apichat Sopadang)

Dean of Graduate School